

birthday party booking form

To request a booking complete this form and return with a 50% deposit to:

**Activities Manager, Eaton Vale Scout & Guide Activity Centre,
Church Lane, Eaton, Norwich, Norfolk, NR4 6NN**

Please check availability of dates by visiting our website or contacting the Centre Office:

t: 01603 501228 e: office@eatonvale.co.uk w: www.eatonvale.co.uk

Registered Charity No. 1073816 A Company Limited by Guarantee Registered No. 3659373 VAT No. 732-1273-65



Name of Birthday Person/s: _____

contact details

Parents Name: _____

Address: _____

Postcode: _____

Tel (home): _____

Tel (mobile): _____

Email: _____

dates required

Party Date: _____

Start Time: _____

Departure Time: _____

group details

Activities: _____

Start Time: _____

No. of Children Attending: _____

No. of Adults: _____

Special Needs Attendees: _____

Groups will not be permitted on site without an adult. We will not be responsible for unaccompanied groups.

optional extras: please tick

Party Food £5 Per Head

Gift/Party Bags £2.50 Each

Balloons and Banners £25

Hall for your own catering £25 Per Hour

Picnic area/Field FOC

Barbecue Hire inc. gas £25

Where did you hear about us? _____

Term and Conditions: All activities are supervised by our instructors. 50% non returnable deposit must be paid within 7 days of the booking - the balance will be paid on the day. We accept all major debit cards. Cheques are accepted with appropriate guarantee card. Please Notify us of any dietary requirements at least 7 days before your Birthday Party. Terms and conditions apply.

office use only

Name: _____

Deposit paid: _____

Receipt sent: _____

Ref No: _____



birthday party booking details (use this part of the form to note the key details about your booking)

Birthday party date: _____

Start Time: _____

Departure Time: _____

No. of Children Attending: _____

No. of Adults: _____

group details

Deposit paid: £ _____

Receipt Number: _____

We are aware the details may change as you approach your booking - please keep us informed of any changes which may affect your booking. Please Notify us of any dietary requirements at least 7 days before your Birthday Party. Terms and conditions apply.