

# Application for Employment

**PRIVATE AND CONFIDENTIAL**



Please note that if a Curriculum Vitae (CV) is part of this application then **sections 1, 2, 4 and 7 are still required.**

**Application for the Post of:**

Instructor / Site-worker

**Section 1: Personal Details** Required

(Please complete this section using BLOCK CAPITALS)

**Surname:**

**Title:**

**Forenames:**

**Permanent Address:**

**Telephone No. (Day):**

**Evening:**

**E-mail address:**

**Section 2: Current / Most Recent Employment** Required

<b>Job Title:</b>					
<b>Employment From:</b>		<b>To:</b>		<b>Notice required:</b>	
<b>Employer:</b>					
<b>Employers Address:</b>					
<b>Nature of Business (Outline your main duties, responsibilities and achievements):</b>					
<b>Please give the reason(s) for leaving, or wishing to leave your current employment:</b>					

**Section 3: Previous Employment**

(Please give only your last 2 posts only)

<b>Job Title 1:</b>		<b>From:</b>		<b>To:</b>	
<b>Employer's Name and Address:</b>					
<b>Nature of Business:</b> (duties, responsibilities and achievements)					
<b>Give reason(s) for leaving:</b>					



**Section 6: Supporting information**

Please give any other information that you feel might help you in your application (such as reasons for applying for this role, how you meet the requirements of the post and what contribution you would make at Eaton Vale. Please also indicate what hours you are available during the year) – Please use another sheet if need to and attach it to this form.

**Section 7: Declaration** Required

I declare that the information provide in my application form is, to the best of my knowledge, true and complete. I understand that, if having been offered employment, I have provided misleading or false information, or withheld relevant information from my application form, during the selection week or interview, such an offer of employment may subsequently become void and if employed I will be dismissed without notice.

I confirm that I have not been convicted of a criminal offence, other than a spent conviction under “The Rehabilitation of Offenders' Act 1974.

<b>Signed:</b>		<b>Date:</b>	
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\*References to be provided upon successful Application if required.