

Title: Icen House Risk Assessment	Date of Assessment: 20 th September	Risk Assessor: Susan Newton
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Property Description: Icen house is a 10 bedroom (sleeping 56) 2 storey house. Alongside these bedrooms it has a main hall, dining room, commercial kitchen, boot room and multifunction room available for guest hire.

Hazard: Main Kitchen
Control measures
1. All electrical appliances tested regularly and maintained to a safe, high standard.
2. Young people only to enter the kitchen under adult supervision.
3. Warning signs displaced around the kitchen as appropriate.
4. Users shown how to work kitchen appliances on arrival.

Hazard: Slips, Trips and Falls
Control measures
1. Good Housekeeping practices to be followed.
2. Sensor lighting provided in main upstairs corridors.

Hazard: Hazardous Substances
Control measures
1. All chemicals are locked away.
2. Centre users to provide own cleaning chemicals and supplies and to follow instructions on these items.

Hazard: Electricity
Control measures
1. Senior members of staff know location of mains and how to turn off in an emergency.
2. Fixed wire and portable appliance testing take place on a regular basis.
3. Guests are responsible for the safety of any electrical equipment that they bring onsite, and where possible the centre would request that these are portable appliance.

Hazard: Stacked chairs and tables
Control measures
1. Tables and chairs stacked securely on rack

Reviewed: 26th September 2019

This risk assessment should be read and used in conjunction with other centre specific site and activity risk assessments.