

Halloween Risk Assessment



Hazard	Hazard Effect	L	C	R	Risk Control Measures	L	C	R
<i>Slips, trips and falls</i>	<i>Slight to severe injury. Death</i>	5	4	20	<i>Running to a minimum, instructors to lease with leaders to keep control of the children when not with an instructor.</i>	2	4	8
<i>Falling objects</i>	<i>Slight to severe injury. Death</i>	3	4	12	<i>Check weather conditions in areas of operation see if it is suitable to use.</i>	2	4	8
<i>Poor instruction & leadership</i>	<i>Inappropriate activity, slight to severe injury, uncontrolled outcomes.</i>	3	5	15	<i>Minimum qualification requirement for instructors and on site assessment. Other local awards are accepted only after on site appraisal by centre staff. Continuous appraisal by Centre management and feedback from user groups.</i>	1	5	5
<i>Equipment failure / Broken Equipment</i>	<i>Slight to severe injury. Death</i>	3	5	15	<i>Equipment checked visually and by handling on each use. Each use of harness and rope is recorded. Worn equipment is destroyed and replaced. Harness is fitted by an instructor. Inspections are done 2 times a year, and equipment colour coded for each 6 months.</i>	1	5	5
<i>Hair, clothes, fingers or other items catching in equipment</i>	<i>Descent stopped due to jammed equipment. Hair pulled, fingers trapped or broken.</i>	4	4	18	<i>Participants instructed to keep hands away from abseil device. Hair kept back by helmet, hair band or tucking into clothing. In the event of jammed equipment the abseil rope is released which will immediately free the jam, the participant is lowered on the safety rope.</i>	2	4	8
<i>Activity Related injuries</i>	<i>Slight to severe injury. Death</i>	4	4	18	<i>Instructors to follow all Site SOP's and Risk Assessments Strictly. Anyone not following them will be removed from the session.</i>	2	4	8
<i>Bonfire</i>	<i>Slight to severe injury. Death</i>	5	5	25	<i>Cordon off the area with no one being allowed in without being instructed by a Senior Member of Staff. Once Lit One person must stay in the camp fire circle.</i>	2	2	4
<i>Lost child</i>	<i>Slight to severe injury. Death</i>	3	5	15	<i>Children have to be In a minimum group of 3, must check in to activity every time with name, Lanyards must be worn at all times. If lost told to go to central point</i>	1	3	3
<i>Intruder on Site</i>	<i>Slight to severe injury. Death, Kidnapping.</i>	2	5	10	<i>At least one person at the two gates at all times, lanyards must be worn at all times. No lanyard they must be escorted to check in or off site.</i>	1	3	3

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<i>Kitchen Related injuries</i>	<i>Slight to severe injury. Death.</i>	3	3	9	<i>All people to follow the centre risk assessment for the kitchen at all times and hold a food hygiene certificate.</i>	2	3	6
<i>Food Allergies</i>	<i>Slight to severe injury. Death.</i>	3	4	12	<i>All Groups to provide Allergy lists for the catering team, the catering team to act on what is on the list and any others that may come forward.</i>	2	3	6

Additional Activities Risk Assessments

<i>Unlucky Dip</i>	<i>Chocking, Allergies, Slight to severe injury, Death.</i>	3	3	9	<i>All materials used are to be vetted to make sure all can take part, if some materials are still used then instructors to ask participants if they have any allergies to any of the materials used. Leaders to hand in an allergy List to be handed in at reception to make sure none are missed.</i>	1	3	3
<i>Ghost Walk</i>	<i>Slips, trips and falls, Allergies, Slight to severe injury, Death, Branches falling. Hanging decorations falling.</i>	4	4	16	<i>Area to be swept to make sure there is minimal stuff on the floor to trip over, any big decorations to be placed lower down on the track as it is partly lit by high ropes lights, make sure all hanging decorations are at a height that they can't be removed from the walk. Participants must be using a torch when on the walk.</i>	2	2	4
<i>Bean Bag Toss</i>	<i>Slips, trips and falls, Allergies, Slight to severe injury, Death. Hit with a bag.</i>	3	3	9	<i>Participants to make sure no one is at the target zone before throwing, leaders to keep an eye on them when they are in this activity zone.</i>	2	2	4
<i>Bowling</i>	<i>Slips, trips and falls, Allergies, Slight to severe injury, Death, Hanging decorations falling. Being hit by the bowling ball</i>	3	3	9	<i>Participants to make sure no one is at the target zone before bowling, leaders to keep an eye on them when they are in this activity zone. Decorations to be out of reach.</i>	2	2	4
<i>Ring toss</i>	<i>Slips, trips and falls, Allergies, Slight to severe injury, Death, Hanging decorations falling. Being hit by the ring.</i>	3	3	9	<i>Participants to make sure no one is at the target zone before throwing the ring, leaders to keep an eye on them when they are in this activity zone. Decorations to be out of reach.</i>	2	2	4
<i>Small Games (spider race, tic-tac-toe, mummy wrap)</i>	<i>Slips, trips and falls, Allergies, Slight to severe injury, Death, Hanging decorations falling. Chocking on small pieces</i>	3	3	9	<i>Participants to make sure to use the equipment as instructed by the signs, leaders to keep an eye on them when they are in this activity zone, participants are to make sure they do not consume any of the small pieces stated in the signs</i>	2	2	4



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This Risk Assessment is a **add on** to all **current** and **relevant** risk assessments at Eaton Vale Scout and Guide Activity Centre and should be used in **conjunction** with **current Activity and Site risk assessments and SOP's**, these do not override Any precautions set by site procedures.